

May 25, 2011

THE NORMAN M. RICH
DEPARTMENT OF SURGERY
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I know that others on the surgical staff join me in welcoming you to your third-year clinical experience. Many of us have enjoyed the brief exchanges that we have had with the Class of 2013 during the last two years. Now we look forward to increasing these exchanges as you participate in your clinical rotations. Evaluation of patients' problems and assisting them with solutions to their problems, whether medical or surgical, has been the reason that you spent the first two years in preparation for this clinical experience. We are pleased that you will be with us in the Department of Surgery, as represented by the clinical staffs at the San Antonio Military Medical Center (SAMMC), Walter Reed National Military Medical Center (WRNMMC), and Naval Medical Center San Diego (NMCSD).

All students scheduled for Surgery and Subs rotations will spend the **first 2 days** of their twelve-week rotation at USUHS participating in the Introduction to Surgery, which is a combined activity with the Department of Laboratory Animal Medicine and Simulation Center. BAMC (SAMMC) students and NMCSD students will be released for travel after the second day concludes. The introductory course is designed to acquaint you with various surgical skills and techniques. **Please refer to the "Intro to Surgery" schedules for reporting information regarding your first 2 days of the rotation. This schedule will be sent via email as soon as we receive it. Refer to "Surgery & Subs Schedules" for reporting information regarding your requested subspecialties at your clinical site. This schedule will be emailed along the attachment of your MS-III Student Surgery Handbook.**

We will do all that we can to provide you with a meaningful experience which can be professionally rewarding. Your specific assignments will be under the direction of the "Chiefs" as identified in the Surgery Handbook. All student materials, including copies of the Handbook, Evaluation sheets, reporting instructions, contact information, and listed objectives, can also be accessed at <http://surgery.usuhs.mil> by clicking on the Student Information link.

Please contact Suzanne McCoy (smccoy@usuhs.mil), phone (301) 295-5866, if there are any questions, or if we can be of any specific assistance we can be reached at (301) 295-3155.

Sincerely,

E. Matthew Ritter, MD, FACS
Lt Col, USAF, MC
Chief, Academic Surgery

Hernan Altamar, MD
CDR, MC (UMO) USN
Interim Clerkship Director



NMCS D Student Information

Report to Ms. Venus Mendoza

General Surgery Residency Program Coordinator

Date: Thursday, June 30, 2011

Time: 0700

Location: building 3, 4th floor General Surgery Department

Address: 34800 Bob Wilson Drive San Diego Ca 92134

Please arrange your travel plans so that you can arrive by Thursday immediately following your first 2 days at USUHS. On Thursday, you will meet with Ms. Venus Mendoza in the General Surgery Department room: 4L-17T4. Ms. Mendoza's telephone is 619-532-7579, cell phone 619-454-7731; fax 619-532-7673. Email: venus.mendoza@med.navy.mil. I will brief you where you need to go in order to check in.

****Once you have arrived to Naval Medical Center San Diego, you need to provide your military ID at the gate. Please stay on your far left hand side. Let them know that you are here to rotate in the general surgery department and would like to obtain a temporary pass. The security folks will provide you with the pass and then you should be able to park and report to building 3, 4th floor General Surgery Department.**

- I will brief you, collect any papers from you, tell you where you need to go (i.e. check in with GME office, get badge, obtain computer access, set up training, security and pass and decal). I will explain to you how academics (required attendance) works, how you should go about evaluations, schedules, and etc. Then once you have completed all the check in, I will call your intern or program point of contact, and then you should be off to start your rotation!
- What I need from each MS3:
 - print out or email of confirmation for housing
 - IAA certificate version 9 <https://www.nko.navy.mil/portal/home/> (on NKO)
- Make sure to sign off on the proper paperwork (clerkship agreement, unit safety, etc) ****All these documents will be provided upon check in.**

CDR Romeo Ignacio is the General Surgery program director for medical students. CDR Ignacio is in charge and coordinates all of USUHS MS-III rotations. CDR Ignacio will give an orientation talk to all students within the first week of each rotation and will be the student's primary point of contact for questions and general advice.

KEY PHONE NUMBERS

Med Student Program Director: Dr. Romeo Ignacio: Office: (619) 532-9479 Command cell phone: (619) 453-6326

Residency Program Coordinator: Ms. Venus Mendoza: Office: (619) 532-7579 Command cell phone: (619) 454-7731

FAX: (619) 532-7673 (ATTN: Venus Mendoza)

Asst. Residency Program Coordinator: Ms. Kristina Umali: Command cell phone: (619) 453-7017

NMCS D Graduate Medical Education (GME): Alexandra Littleton: (619) 532-9405

NMCS D Quarter Deck: (619) 532-6400