

MEMORANDUM FOR USU FACULTY AND OTHER PRINCIPAL INVESTIGATORS

SUBJECT: Call for Applications for Intramural Research Funding

FY10 Intramural Research Funding – Pilots, Standards, & Exploratories Only

The USU Merit Review Committee (MRC) invites you to submit an application for Pilot, Standard & Exploratory grant awards for funding in FY10. This RFA will fund new or revised applications only; competing continuations will not be considered at this time. This is a general call for research in all areas (basic, clinical, and behavioral).

So there are 3 mechanisms you may apply for in this RFA:

- 1) Pilot grant
- 2) Standard grant
- 3) Exploratory grant

Projects reviewed under this call will be evaluated for demonstrated relevance to military concerns and/or are specific to the USU mission.

For exploratory research grants, these grants are intended to support collection of significant preliminary data for extramural funding, they will have a 2 year project period and will not be renewable. We expect to fund 2-3 proposals at up to \$150,000 each, as our budget permits. Please see the additional guidelines for Exploratory grant applications on the Office of Research webpage (Form 3201B – Instructions).

Applications consist of a completed Form 3201 for Pilot & Standard grants and Form 3201B for Exploratory grants with a detailed research proposal as well as the appropriate assurance forms (3206, 3208, etc.) Please do not use old forms or electronic files. Updated forms, guidelines, links to USUHS charges, and instructions are available from the VPR homepage:
<http://www.usuhs.mil/research/EFIntrProg.html>

Late applications will not be accepted and incomplete applications will not be reviewed.

Project Period & Budget:

Pilot Grants: \$10,000 per year, for up to 24 months

Standard Grants: \$20,000 per year for up to 36 months

Exploratory Grants: \$75,000 per year for up to 24 months

Key Dates

Release Date: May 1, 2009

Due Date: July 31, 2009

Protocol Package Delivered to MRC Members for Review: August 17, 2009

Peer Review Date: September 21, 2009

Notification of Awards: on or about October 1, 2009

Funding Issued: Upon receipt of pending assurance forms.

If you decide to apply for intramural funding, we will need a hard copy of your application with the original signatures as well as two additional copies of the completed application by July 31, 2009.

In addition, **you must also submit your application electronically, as a Microsoft Word document, via email to srasmussen@usuhs.mil AND vshaw@usuhs.mil by July 31, 2009** . You may also submit any additional materials you believe would be useful to the Merit Review Committee in assessing your proposal. You are strongly encouraged to submit your applications prior to the due date so that it may be reviewed for errors and re-submitted with revisions prior to the deadline. You will be contacted via email if any such revisions are necessary.

If you submit color figures as part your application, we will need at least three copies of your color figures. Please remember that color figures usually do not reproduce well. A complete checklist of forms and supplementary materials is included in the application folder available through VPR.

As directed by USUHS Instruction 3200, the Merit Review Committee requires that all applicants for standard intramural funding demonstrate a good faith effort to obtain extramural funding (as the principal investigator) during the three years prior to the application. This requirement is waived for faculty who have been at USU for less than three years.

Please ensure that VPR has an up-to-date record of all of the applications you have submitted, including applications that have not been funded. Form 3201 (the main form for on-cycle intramural applications) contains a section where you should list all of your active and pending projects.

Again, you can only hold one intramural grant at a time regardless of type (Pilot, standard, start-up, etc), so if you currently hold a grant you are not eligible to apply unless the start date of funding would be AFTER your current grant expired.

We wish you success in your application. If you need further guidance, please feel free to contact either a grants specialist (Ms. Shaw or Ms. Gibbons) or myself. You can reach any of us via the main VPR number, 295-3303.

Susan B. Rasmussen, PhD
Director, Office of Program Development
Executive Secretary, Merit Review Committee