

National ECC Training Memo

July 1, 2004

Subject: Instructor Trainers — transition to new roles

Purpose: To (1) explain the elimination of the BLS Instructor Trainer designation, (2) describe the process for the transition, (3) provide a timeline for the changes, and (4) outline the possible transition of a BLS Instructor Trainer to BLS Training Center Faculty.

Background: The Program Administration Subcommittee evaluated the position of BLS Instructor Trainer during the recent revision of the *Program Administration Manual*. The decision was made to eliminate that position, since the roles and responsibilities mirror those of the TC Faculty position. This action also makes the faculty structure the same in all disciplines, providing a new level of consistency. The role of the TC Faculty appears on pages 57 and 58 of the *Program Administration Manual, 3rd edition*.

General Information

The elimination of the BLS Instructor Trainer position will take place over the next 2 years, as individuals reach their renewal dates. For the time being, Instructor Trainers will continue to be fully recognized, maintain their authority to conduct BLS Instructor and Heartsaver Instructor Courses, and monitor instructors until their BLS IT cards expire. After July 31, 2004, no new BLS IT courses may be conducted, and no new IT cards may be issued.

During the next renewal, a BLS IT with an expiring credential will be renewed as a BLS Instructor, following the renewal process for instructors outlined in the *Program Administration Manual, 3rd edition*. A BLS Instructor card will be issued. Current ITs may discuss with their TC Coordinator the possibility of moving into a TC Faculty position. This is not an automatic move and is solely at the discretion of the TC.

Action for TC Coordinators

Individual TCs must evaluate the need to appoint additional BLS TC Faculty. With the elimination of the IT status, only TC Faculty will be able to conduct instructor and instructor renewal courses and provide instructor monitoring. Each TC must provide sufficient TC Faculty to maintain quality programs.

The TC Faculty is appointed and reappointed by the TC, which also sets the term served by Faculty in that TC. There is no limit to the number of TC Faculty that a TC can appoint. The TC Faculty designation, however, is internal only to the appointing TC and is not automatically transferable to another TC.

The BLS Instructor Trainer designation will cease to exist August 1, 2006.