



UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES

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## Graduate Student Council

### Minutes

06 October 2008

**Present:** R. Gonzalez-Nieves, K. Jones, M. Morrow, S. Petzing, A. Starosciak

**Absent:** R. Clark

**Meeting Commencement:** 2:05 pm

**Approval of the Agenda:** October 2008 Agenda approved.

**Approval of the September's Minutes:** September 2008 Minutes approved with minor change of "L. Metcalf" to "E. Metcalf."

### Announcements

#### I. President's Report

GEC meeting

- New chair of GEC is Dr. Morelli
- New representative for Pharmacology, new NES program director
- Dr. Metcalf wants feedback from students regarding new health insurance.
- Dr. Metcalf and Dean Loughlin agreed that any money allocated for student stipends that is not used to support 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> year students will be used to support students in the 4<sup>th</sup> year and above who do not have monetary support either through grants, fellowships, or advisor's grants.

CAC Cards

- If you were issued a Common Access Card (CAC), you MUST use it to log on and off the computers in the University.
- Rule of thumb: if you are paid through the Henry M. Jackson Foundation, you should be issued a CAC. As graduate students, the consensus is that we do not need one, and we can log on and off computers as normal.

#### II. Old Business

##### 1) Stipend – Letter of Appreciation

- Letter of Appreciation was approved and signed by representatives present at the meeting.

##### 2) Janet

- This week is Janet's last week, though official retirement is in January.
- She did not want any sort of recognition at all.
- K. Jones still has not received many items for the scrapbook, but it seems some students want to personally give remembrance items to Janet. There are blank pages left at the end of the scrapbook for Janet to finish filling with any of these personal items.
- R. Gonzalez-Nieves and K. Jones will try to gather more pictures.
- We will keep scrapbook for now and give to Janet in December to acknowledge her official retirement.

- 3) Newsletter
  - A. Starosciak has received edits and feedback on the Newsletter, will make the appropriate changes, and have the Newsletter distributed by the end of this week.
- 4) Formal student grievance process
  - S. Petzing continues to work on the formal grievance process and has nothing new to report.

### **III . New Business**

- 1) Bake Sale
  - Bake sale will be Halloween-themed, and will take place Tuesday 10/28/08 and Wednesday 10/29/08 from 11:00 am – 2:00 pm.
  - Provision of baked goods:
    - Tuesday: MCB, MPS, PMB
    - Wednesday: EID, NES
  - Working at the table:
    - Tuesday: R. Gonzalez-Nieves, K. Jones
    - Wednesday: S. Petzing, A. Starosciak
  - K. Jones will turn in legal forms
  - Last year, sold plates at \$0.50-\$1.00 /plate and was well received. If possible, we will try to do this again.
- 2) Holiday Party
  - Nothing planned yet, but has been at the bowling alley in past years and has a good turnout.
  - All representatives present agreed that the Holiday Party will be held at the bowling alley this year.
  - This will be discussed again in more detail at the next meeting.
- 3) Career Day
  - It was agreed by past representatives that not enough people would come if it was held every year, so Career Day was not held last year.
  - Possibility of separating it from Research Week
  - R. Gonzalez-Nieves and S. Petzing will organize with help from previous organizer B. Morrison
  - K. Jones to email Dr. Metcalf
  - Should be some time in the spring
- 4) TO Training Grant Money from USU
  - Amount allocated to fund student research is not always used up, and often there is still money left over.
  - Although the original email stated an application deadline, there is no deadline, and applications are accepted on a rolling basis.
  - Representatives should alert students that they are still able to apply.

**Meeting Adjournment: 2:35 pm**