



**Faculty Senate Minutes
15 Sep 2010**

Members Present

Gary Wind, MD	Clinical (2009)	President, Professor, Dept of Surgery, SOM
Tonie Hooper, MD	Basic (2010)	President-Elect, Associate Professor, Dept of Preventive Medicine & Biometrics, SOM
Neil Grunberg, PhD	Basic (2008)	Past-President, Professor, Dept of Medical & Clinical Psychology, SOM
Anthony Artino, PhD	Basic (2009)	Sec-Treas, LCDR, MSC, USN, Assist Prof, Dept of Preventive Medicine & Biometrics, SOM
Sara Contente, PhD	Basic (2008)	Research Assistant Professor, Dept of Pathology, SOM
Regina Day, PhD	Basic (2009)	Associate Professor, Dept of Pharmacology, SOM
Michael Ellis, MD	Clinical (2009)	LTC, MC, USA, Assistant Professor, Dept of Medicine, SOM
Robert Goldstein, MD	Clinical (2010)	Professor, Dept of Medicine, SOM
Mark Haigney, MD	Clinical (2007)	Professor, Dept of Medicine, SOM
Sean Hussey, MD	NB (2008)	LCDR, MC, USN, Assistant Professor, Dept of Pathology, NNMC
Debra Malone, MD	NB (2010)	Assistant Professor, Dept of Surgery, WRNMMC
Patrick Malone, PhD	Basic (2009)	CAPT, MSC, USN, Assist Professor, Dept of Preventive Medicine & Biometrics, SOM
Eric Marks, MD	Clinical (2010)	Professor, Dept of Medicine, SOM
Kelly Nader, MSN	GSN (2010)	Maj, NC, USAF, Assistant Professor, GSN
Francis O'Connor, MD, MPH	Clinical (2010)	COL, MC, USA, Associate Professor, Dept of Military & Emergency Medicine, SOM
Richard Prior, MSN	GSN (2010)	LTC, NC, USA, Assistant Professor, GSN
Stephen Rothwell, PhD	Basic (2010)	Associate Professor, Dept of Anatomy, Physiology & Genetics, SOM
Jennifer Schlitz, PhD	Basic (2008)	Assistant Professor, Dept of Anatomy, Physiology & Genetics, SOM
James Smirniotopoulos, MD	Clinical (2010)	Professor, Dept of Radiology, SOM
Andrew Waters, PhD	Basic (2008)	Associate Professor, Director, Graduate Studies, Dept of Medical & Clinical Psych, SOM

Members Absent

Jerome Buller, MD	Basic (2009)	LTC, MC, USA, Associate Professor, Dept of Obstetrics & Gynecology, SOM
Glen Diehl, PhD	Basic (2010)	CDR, MSC, USN, Assist Prof, Dept of Preventive Medicine & Biometrics, SOM
Johann Kaleeba, PhD	Basic (2010)	Assistant Professor, Dept of Microbiology & Immunology, SOM
Barbara Knollmann-Ritschel, MD	Basic (2009)	CDR, MC, USN, Associate Professor, Dept of Pathology, SOM
Joseph Lopreiato, MD	Clinical (2008)	Professor, Assistant Dean for Simulation Education, SOM
William Watson, MD, PhD	Clinical (2009)	CDR, MC, USN, Assistant Professor, Dept of Neurology, SOM

<u>Agenda Item</u>	<u>Issues for Discussion</u>	<u>Decision/Voting</u>
I. Call to order: Room A2053	- The meeting was called to order at 1610. A quorum of members was established with 20 members present.	
II. Approval of Minutes	- Minutes from the August meeting were approved with minor changes.	
III. Opening Comments from the Senate President	<p>- Dr. Wind welcomed all Senators and guests. He discussed:</p> <ul style="list-style-type: none"> • CDR Smith has resigned as a Senator, as he is retiring and leaving USU. Dr Johnan Kaleeba received the next highest votes during the spring election and was asked take the office. He accepted and the Senate voted on accepting this change. • Clarified the pay bands discussed at the recent Town Hall meeting. A short discussion ensued regarding the extent to which changing the pay bands actually brings faculty up to comparability. • A long discussion ensued about the new parking restrictions and the Senate's role in improving the current situation. Dr. Marks suggested collecting data on bus usage, etc. We also need a policy on telecommuting, which President Rice addressed only briefly at the Town Hall meeting. • Using federal funds for refreshments has been suspended. President Rice is working on having HJF foundation pay for our refreshment needs. We will plan to have refreshments only for the larger Senate events. • The Senate award plaques will be dedicated after the Faculty Assembly meeting on 7 Oct in a dedication ceremony. A short discussion ensued regarding how to go about dedicating the plaques. 	- Those Senators present unanimously approved this change to the Senate membership.
IV. Committee Reports		
a. Mentoring	<p>- The co-chairs of the Mentoring Committee were not present. Dr. Wind discussed:</p> <ul style="list-style-type: none"> • 14 Oct will be the New Faculty Orientation. • There is much good information on the mentoring web site. Please review these web pages when able and provide feedback to the mentoring co-chairs. 	
V. Faculty Distribution Lists	<p>- Dr. Marks met with CHR and discussed:</p> <ul style="list-style-type: none"> • UIS has no cognizance over the DL distribution lists. They simply receive 	

<u>Agenda Item</u>	<u>Issues for Discussion</u>	<u>Decision/Voting</u>
	<p>information from CHR.</p> <ul style="list-style-type: none"> • CHR receives their information from the various departments. It's 100% up to the departments to keep those lists up to date. • Re-appointments are done base on lists provided by the departments. Incorrect addresses are often the biggest problem. CHR collects information from departments and logs that information into their database. • It all starts at the department level. If their information is incorrect, then the information is the database is incorrect. • CHR has very arcane rules that are going to make "going electronic" very difficult. There are certain documents of which they must have paper copies. • CHR cannot remove a faculty member w/o first notifying the department. 	<p>- Dr. Marks will submit a final report regarding the outcomes of his meeting with CHR.</p>
V. Carol Johns Award	<p>- We have two nomination packages thus far, with a possible third nomination to come.</p>	
VI. Packard Lecture	<p>- We have four nominations thus far for the Packard Lecture. We will rank the nominees and then Dr. Wind will contact the winner to determine availability. Dr. Wind will send around the nominations soon (by 15 Oct) for a vote by the Senate.</p>	
VII. Staff Appreciation	<p>- Staff Appreciation Day is currently scheduled for 10 Nov in Sanford auditorium. Dr. Wind asked for suggestions regarding how to recognize outstanding staff members. Separately, we need to nominate staff for the Outstanding Staff Member Award.</p> <p>- Dr. Grunberg asked whether HJF employees should be considered in the award. The Senate agreed that those employees are considered "staff" and should be included.</p>	
VIII. USU Committees	<p>- Dr. Wind noted that the list of USU Committees is currently under review by President Rice. The Senate has asked that we be told the purpose of each committee and who's on those committees.</p>	
IX. New CAPT Document	<p>- The new 1100 document is in final review and will be published soon.</p> <p>- A discussion ensued regarding the new rules on the "clinical" prefixed faculty.</p>	

<u>Agenda Item</u>	<u>Issues for Discussion</u>	<u>Decision/Voting</u>
	Departments will now be responsible for all promotions for clinical prefixed faculty. - A discussion ensued regarding the validity of such an approach.	
IX. Comparability	- Dr. Haigney discussed: <ul style="list-style-type: none"> • We are substantially ahead of where we were this time last year. • What is yet to be determined are the amounts of the raises that faculty members will actually see in their paychecks. • The plan is still to come up with an X, Y, Z system, and so a new committee has been formed by Dr. Smith. 	
XI. Closing Comments	- Dr. Wind made several closing comments.	
XII. Adjournment	- The meeting was adjourned at 1730.	