



OFFICE OF THE
BRIGADE COMMANDER

UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES
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MEMORANDUM FOR ALL MEMBERS OF THE USU BRIGADE

SUBJECT: Brigade Policy on Inclement Weather

When the University is operating under an unscheduled leave policy, all **essential** uniformed personnel will report as soon as reasonably possible to their duty station. **Essential** personnel are defined as faculty, staff or students with teaching responsibilities, personnel with patient or animal care responsibilities and those individuals with responsibility for critical equipment. The Deans of the SOM and GSN have the ultimate responsibility for any class cancellations. Faculty and staff with teaching responsibilities for such classes will follow the guidance of the respective Deans. All other personnel will report for duty when it is reasonable and safe to do so. If you are delayed in reporting to your duty station, contact your supervisor via telephone or email as soon as possible to report.

TANIS M. BATSEL STEWART
CAPT, MC, USN
Brigade Commander