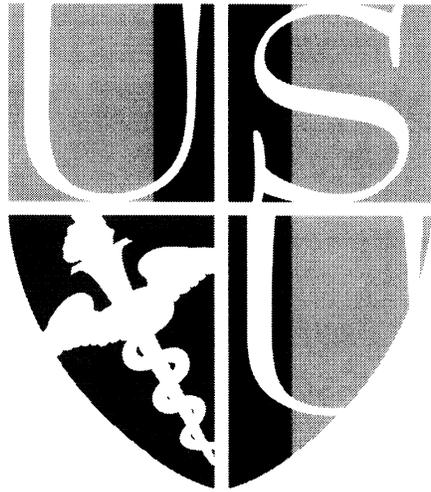


**USUHS
INSTRUCTION
6480**





UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES



**SUBJECT: Uniformed Services University of the
Health Sciences Blood Donor
Program**

Instruction 6480

MAY 16 2003

(EHS)

ABSTRACT

This Instruction implements the Uniformed Services University of the Health Sciences (USUHS) policies governing activities to establish and manage a University-wide Blood Donor Program. The USUHS program is operated in concert with the Armed Services Blood Bank Center managed by the National Naval Medical Center (NNMC). The Instruction specifically defines responsibilities and designates those offices charged with managing the activities of the USUHS Blood Donor Program.

A. Reissuance and Purpose. The purpose of this Instruction is to reissue USUHS Instruction 6480^a and establish the guidelines and policies of the USUHS Blood Donor Program.

B. References. *See Enclosure.*

C. Applicability. The provisions of this Instruction apply to all the USUHS departments and activities.

D. Background. This Instruction is written to establish the policies and set the responsibilities for the USUHS Blood Donor Program. This program is to support the blood procurement efforts of the Armed Services Blood Bank Center, as outlined in OPNAV Instruction 6530.4A^b. The NNMC shares its blood/blood products among the military and civilian hospitals in the

greater Washington, DC area. All personnel working at the USUHS will be encouraged to support this program.

E. Policy. As an incentive for blood donation, a "Gallon Plus Club" will be established in consonance with NNMC Instruction 6530.1^c.

1. NNMC will maintain records of donations for each donor.

2. Each donor who donates a gallon of blood will receive a letter of appreciation from the hospital.

3. Each donor identified as a gallon donor by the donor center will receive a letter of commendation from the President, USUHS.

4. Each Military donor identified as a gallon donor will be given a one-day

pass by the Brigade commander.

F. Responsibilities.

1. The Environmental Health and Occupational Safety (EHS) shall:

a. Establish a USUHS Blood Donor Program for the University to support the Armed Services Blood Bank Center, which will allow participation by both civilian and military personnel of the USUHS; and

b. Coordinate the donor program with the Office of the Brigade Commander (BDE).

2. Office of the BDE shall:

a. Appoint a blood program coordinator with the advice and consent of the EHS; and

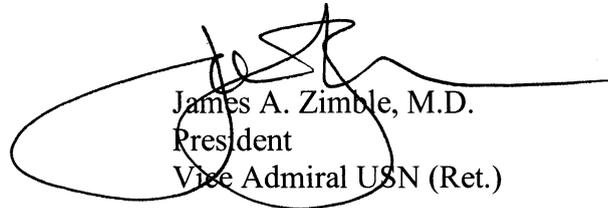
b. Prepare and maintain a

standing operating procedure for the blood program coordinator.

3. Department Chairs/Activity Heads shall support the USUHS Blood Donor Program by actively encouraging employees to donate blood.

4. Employees who volunteer without compensation as blood donors are excused from work with pay for the time necessary to accomplish this purpose. Time off for blood donation must not exceed four hours. Employees must request and receive prior approval from their supervisor to be away from the work area for blood donation.

G. Effective Date. This Instruction is effective immediately.



James A. Zimble, M.D.
President
Vice Admiral USN (Ret.)

Enclosure:
References

REFERENCES

- (a) USUHS Instruction 6480,
“Uniformed Services University of
the Health Sciences (USUHS) Blood
Donor Program,” dated November
27, 1989 (hereby cancelled)
- (b) OPNAV Instruction 6530.4A,
“Department of the Navy Blood
Program,” dated October 14, 1994
- (c) NNMC Instruction 6530.1,
“Incentive for Blood Donation,”
dated July 28, 1992