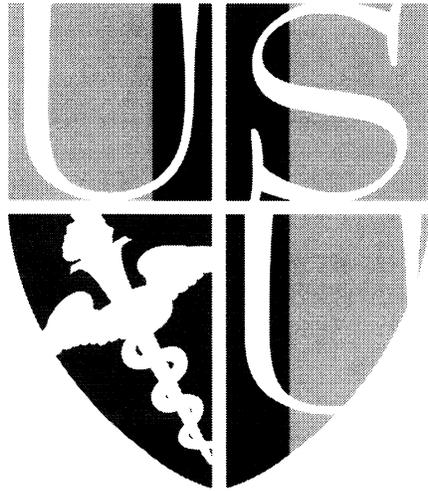


**USUHS  
INSTRUCTION  
6464**





# UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES



## SUBJECT: Body, Organ, and Tissue Donations

### Instruction 6464

AUG 01 1996

(TRS)

#### ABSTRACT

This Instruction provides information on the policies concerning body, organ, and tissue donation in the Department of Defense (DoD) and the Uniformed Services University of the Health Sciences (USUHS). In addition, this Instruction outlines the duties of key people at the USUHS in making these donor programs available to the faculty, staff, and students.

**A. Reissuance and Purpose.** This Instruction reissues USUHS Instruction 6464<sup>a</sup>, implements DoD Directive 6465.3<sup>b</sup> and Estate and Trust Title 4<sup>c</sup>, and establishes the USUHS policies and procedures relative to the donation of bodies, organs, and tissues for transplantation or biomedical teaching and research.

**B. References.** See *Enclosure 1*.

**C. Applicability.** This Instruction applies to all USUHS personnel involved in donor programs, but with emphasis for the faculty and staff of the University Health Clinic (UHC), Civilian Human Resources (CHR), Military Personnel Office (MPO), and the Multidiscipline Laboratory (MDL).

**D. Definitions.** See *Enclosure 2*.

**E. Policy.**

1. It is USUHS policy to incorporate DoD policies regarding organ and tissue

donations into the UHC, CHR, and MPO functions. These applicable policies:

a. Encourage tissue and organ donation from all beneficiaries of the DoD health care system, while avoiding coercion, or the appearance of coercion, of perspective donors or their next of kin;

b. Establish reasonable procedures for beneficiaries of the DoD health care system to complete and carry an organ donor card; and

c. Establish a system that facilitates and coordinates the donation and procurement of organs and tissues and the matching of donor recipients.

2. In addition, it is USUHS policy to encourage whole body donations to the USUHS Anatomical Gift Program (AGP) in support of the School of Medicine medical education programs.

3. Opportunities for DoD beneficiaries to make body or organ donation pledges will be made available upon arrival at the

USUHS, at regular physical examinations, in all medical facilities, and at military unit meetings.

**F. Responsibilities.**

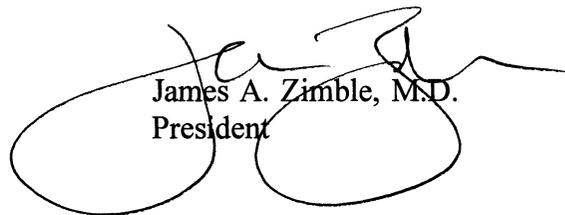
1. The Chair, Family Practice shall:
  - a. Ensure that DoD medical beneficiaries using the UHC are:
    - (1) informed about DoD and University Body, Organ, and Tissue Donation Programs, and
    - (2) provided convenient access to literature and appropriate forms pertaining to DoD Tissue Donation Programs, including "Uniform Donor Cards," see *Enclosure 3*, and "Certificate of Body Donation," see *Enclosure 4*; and
  - b. Coordinate donation pledges for organs and tissues with the Army/Navy Transplant Program at the Walter Reed Army Medical Center (WRAMC) or at the Air Force Transplant Program at Wilford Hall Air Force Medical Center (WHAFMC).

2. The Director, Civilian Human Resources shall make available information about the AGP to civilian employees.

3. The Administrator, Anatomical Gift Program, Multidiscipline Laboratory shall:
  - a. Manage the USUHS AGP;
  - b. Provide information and forms pertaining to the AGP to the UHC, CHR, and MPO;
  - c. Respond to any inquiries about the AGP;
  - d. Coordinate pledges for whole body donations at the USUHS; and
  - e. Ensure timely responses to notifications pertaining to the availability of donated bodies.

**G. Procedures.** See *Enclosure 5*.

**H. Effective Date.** This Instruction is effective immediately.



James A. Zimble, M.D.  
President

Enclosures:

1. References
2. Definitions
3. Sample Uniform Donor Card
4. Sample Certificate of Body Donation Form
5. Procedures

**REFERENCES**

- (a) USUHS Instruction 6464, "Body, Organ, and Tissue Donations," dated July 31, 1990 (hereby canceled)
- (b) DoD Directive 6465.3, "Organ and Tissue Donation," dated May 16, 1995
- (c) Annotated Code of Maryland, Estate and Trust Title 4 - Wills; Anatomical Gift Act, Subtitle 5, 1969; 1987 Supplement



**DEFINITIONS**

1. Donor: An individual who makes a gift of all or part of his or her body for use after death for specific purposes.

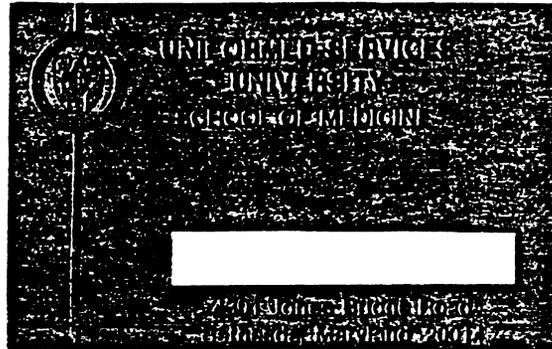
2. Donor Card/Donation Form: A legal document signed by an individual and properly witnessed, stating the rules of informed consent and indicating a desire to have his/her body, or one or more tissues or organs, removed at death for donation to another individual, or for educational or research purposes.

3. Organ: For the purposes of this Instruction, this term includes, but is not limited to, the heart, lungs, liver, kidneys, and pancreas.

4. Tissue: Includes, but is not limited to, corneas, eyes, skin, bone, bone marrow, dura, blood vessels, and fascia.

5. Body: The whole body with all organs and tissues present and no autopsy performed.





**INSTRUCTIONS FOR BODY DISPOSITION**

This certifies that I have donated my body, unautopsied, unembalmed and intact for medical education and scientific research purposes. At the time of death, please immediately notify, for instructions, the Uniformed Services University of the Health Sciences, 4301 Jones Bridge Road, Bethesda, Maryland 20014.

Telephone **301 295-3333**



*Certificate*  
OF BODY DONATION

UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES

Being at least 18 years of age and of sound mind, I hereby state that it is my wish to donate my body immediately following my death to the Uniformed Services University of the Health Sciences for teaching purposes, scientific research, transplantation, therapy, or such purposes as the said University or its authorized representative shall in their sole discretion deem advisable.

This gift shall be independent of any Will I may have and shall not be revoked by a revocation of my will or by any other document unless this gift is specifically mentioned and revoked thereby. The University shall not be held accountable for acting pursuant hereto unless a timely written notice of revocation by me shall have been delivered to the University. Upon receipt of notice of revocation, the University shall return this instrument or any copy thereof to me.

Since autopsy, embalming or organ donation other than to the University may limit the use of my body for certain medical studies, I request that only under special circumstances may these procedures be performed and then only after the prior consent of the University has been obtained. I understand that the University may, in its discretion, decline to accept this donation, and that if my body is accepted when death occurs outside a 150 mile radius of Washington, D. C., the costs of transportation must be borne by my survivors or my estate.

It is the condition of this gift that when the anatomical studies have been completed, my body will be cremated unless other arrangements are agreed to by the University.

\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SIGNATURE OF DONOR  
\_\_\_\_\_  
STREET ADDRESS  
\_\_\_\_\_  
CITY  
\_\_\_\_\_  
STATE  
\_\_\_\_\_  
ZIP

\_\_\_\_\_  
CITY AND STATE  
\_\_\_\_\_  
NAME (PLEASE TYPE OR PRINT)

Signed by the above donor in the presence of us, who at the donor's request, and in the donor's presence and in the presence of each other, have hereunder subscribed our names on the day and year last written above.

\_\_\_\_\_  
SIGNATURE OF WITNESS  
\_\_\_\_\_  
STREET ADDRESS  
\_\_\_\_\_  
CITY  
\_\_\_\_\_  
STATE  
\_\_\_\_\_  
ZIP  
\_\_\_\_\_  
SIGNATURE OF WITNESS  
\_\_\_\_\_  
STREET ADDRESS  
\_\_\_\_\_  
CITY  
\_\_\_\_\_  
STATE  
\_\_\_\_\_  
ZIP

\_\_\_\_\_  
NAME (PLEASE TYPE OR PRINT)  
\_\_\_\_\_  
NAME (PLEASE TYPE OR PRINT)

**CONSENT TO ANATOMICAL GIFT OF BODY TO  
UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES**

I, the undersigned next of kin to \_\_\_\_\_ do hereby consent to the above gift and following his/her death, I agree to the transfer of his/her intact body to the Uniformed Services University of the Health Sciences.

Next of kin, in order of priority: 1. spouse, 2. an adult son or daughter, 3. either parent, 4. an adult brother or sister, 5. guardian, 6. any authorized person or agency.

\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SIGNATURE OF NEXT OF KIN  
\_\_\_\_\_  
STREET ADDRESS  
\_\_\_\_\_  
CITY  
\_\_\_\_\_  
STATE  
\_\_\_\_\_  
ZIP

\_\_\_\_\_  
RELATIONSHIP TO DONOR  
\_\_\_\_\_  
NAME (PLEASE TYPE OR PRINT)



**PROCEDURE AT TIME OF DEATH**

**NOTIFICATION OF THE UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES:** At the time of death, the physician or the family should notify the University, immediately and without delay, so that the body can be transported directly to the Uniformed Services University of the Health Sciences, 4301 Jones Bridge Road, Bethesda, Maryland, 20014. USUHS will assume the responsibility for making the necessary transportation arrangements (within a radius of 150 miles).

**AUTOPSY, EMBALMING AND/OR ORGAN DONATION:** The body should not be autopsied, embalmed or have organs removed prior to its arrival at the Uniformed Services University of the Health Sciences unless concurrence is obtained from the University.

**FINAL DISPOSITION OF REMAINS:** When the anatomical studies have been completed, it is customary to cremate the remains. This procedure will be carried out unless other arrangements are agreed to by the University.



**PROCEDURES**

1. Forms and literature for organ and tissue donations will be obtained from MTC (Army/Navy Transplant Program) at WRAMC by the UHC and distributed to CHR, MPO, and persons requesting same.
2. Forms and literature for the University's AGP will be provided to the UHC, CHR, and MPO by the Administrator, AGP, MDL.
3. USUHS personnel wishing to make a donation pledge shall contact:
  - a. The UHC for forms and information pertaining to donating organs and tissues for transplantation;
  - b. The Administrator, AGP, MDL for forms and information pertaining to whole body donations for purposes of medical education and research; and
  - c. Their attending physician, if an in-patient in a DoD treatment facility, for information pertaining to organ, tissue, or whole body donations.