



UNIFORMED SERVICES UNIVERSITY Of the Health Sciences

Administrative Support Division Directorate

Front Desk (301) 295-9388
Fax Number (301) 295-3916

Office Hours: Monday –Friday
7:00 a.m. - 4:30 p.m., Bldg B, Room G056

September 2010

Patricia A. Burke	Director, Administrative Support Division	295-3032
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Administrative Support

Karen Moore	Supervisor, Support Services	295-3299
Edmund Burke	Program Support Specialist	295-9388

Mail and Communications Services Branch

Yvonne Upshur	Lead Mail Assistant	295-3035
Robin Paul	Mail Clerk	319-8206
Trenton Barnes	Motor Vehicle Operator	319-8206
Jerome Hall	Office Automation Assistant	295-9389
Rolando Eustaquio	Mail Clerk/Motor Vehicle Operator	295-6907
Danny Ly	Mail Clerk/Motor Vehicle Operator	295-6907
Marvin Jones	Mail Clerk/Motor Vehicle Operator	295-3007
Carl Adams	Mail Clerk/Motor Vehicle Operator	295-6907

Printing Services Branch

Vacant	Lead Print Clerk	295-9392
David Sibert	Printing Services Assistant	319-0157
Jacqueline Pierce	Printing Services Assistant	295-9392
Robert Brown	Printing Services Assistant	295-9772

Records Management Branch

Dee Harron	Management Analyst	295-9788
Jhedisson Betancur	Support Services Assistant	295-9387
Dung Parker	Support Services Assistant	295-3005
Vacant	Support Services Assistant	295-9387
Harvey Lewis III (Corbin Contractor)	File Clerk	295-9393

Travel/Transportation Branch

Dwight Davidson	Transportation Lead	295-9385
Nikki Shird-Oyola	Transportation Assistant	295-9386
George Hardy	Senior Motor Vehicle Operator	295-9892

Equal Employment Opportunity Branch

Patricia A. Burke	EEO Manager	295-3032
Karen Moore	EEO Deputy Officer	295-3299